

Oregon Tualatin Valley Amateur Radio Club, Inc.
 dba: SEA-PAC Ham Convention
REQUEST FOR REIMBURSEMENT

NOTE: Please complete fillable form and send via email to:
 Jim Schaeffer adhwdeb@aol.com
 or mail to: Sea-Pac Ham Convention PO Box 7263 Aloha, OR 97007-0963

Make check payable to: _____ Date: _____

Address: _____

City, State, Zip Code: _____

ATTACH COPIES OF YOUR RECEIPTS TO INSURE PROPER REIMBURSEMENT

Quantity	Item(s) purchased	Amount	Charge to:

Requester:	Call Sign:	Date:
Coordinator OK:		Date:
Finance OK:	Budgeted item: (___) Yes ; (___) No	

For Office Use Only: Check # _____ Date: _____